

**Board of Fire Commissioners
Fire District No. 1
P.O. Box 6903
Freehold, NJ 07728**

Regular Meeting

October 27, 2015

Chairman Thomas Caruso called the regular meeting of the Board of Fire Commissioners to order at 7:43pm. The notice was read and Assistant Chief Ken Lucas led the flag salute. Roll call was taken. Present were Joseph Colón, Shyamal Joshi, Robert Buscaglia, John Toutouchi and Thomas Caruso. Also in attendance were Mr. Joseph Youssouf and Rachel Davis.

September 1st Closed Special Workshop & Executive minutes tabled until next meeting so Board can review.

Motion made by Mr. Toutouchi to approve the September 15th regular and executive meeting minutes.

Second: Mr. Colón

Roll call vote: 4-1 (Mr. Joshi abstained)

Correspondence:

- Received letter from insurance company stating coverage for the combe tool.
- Workman's comp letters to be discussed in executive session.
- Letter from insurance company stating benefits for an insurance claim.
- Various e-mails from architect and contractor regarding the project, which is status quo.

Treasurer's Report (attached):

Mr. Joshi reviewed report.

Mr. Joshi mentioned the reason for big amount this month is \$98,000 for sixth installment of the contract, plus since last month's meeting date it's been a month-and-a-half worth of bills.

Motion made by Mr. Joshi to pay the bills in the amount of \$228,754.17.

Second: Mr. Buscaglia

5-0 all in favor

Insurance:

(nothing)

Buildings:

Georgia Road

- Norm is taking care of outside lights.
- Salt will be ordered this week for water softener.
- Get sidewalk salt also.

District

- Close to getting a temporary C/O.
- Punch list items have to be taken care of.

Website:

Up to date

Legal:

Mr. Youssouf presented a Resolution Amending and Supplementing a Resolution Adopting a Respiratory Protection Plan.

Motion made by Mr. Buscaglia adopting the Resolution Amending and Supplementing a Resolution Adopting a Respiratory Protection Plan.

Second: Mr. Caruso

Roll Call Vote:

Mr Colón: no

Mr. Joshi: no

Mr. Buscaglia: yes

Mr. Toutouchi: no

Mr. Caruso: yes

Resolution failed: 3-2

Mr. Youssouf reminded the Board of the schedule for the upcoming election cycle. The drop-dead date for the introduction of the district's budget is December 22nd, but Mr. Youssouf urged the Board to do it earlier. Asked if the Board has an intention of seeking voter authorization of any capital projects? Board said yes and confirmed they would read the budget in two weeks.

Motion made by Mr. Joshi adopting a Resolution scheduling two special meetings--one for a closed budget workshop on Monday, November 2nd at 6pm (to review budget), and another to introduce budget on Wednesday, November 11th at 6pm.

Second: Mr. Colón

Roll call vote: 5-0 all in favor

Chief's Report (attached):

Assistant Chief Lucas read the report.

- Wayne Prochnow is now Chief of Station 16-1.
- Board thanked Assistant Chief Lucas for his work as Chief and welcomed Chief Prochnow back; Chief Prochnow thanked everyone.
- Asst. Chief Lucas asked about storing anything indoors. Board said as long as it's on the old floor, not the new floor.

Captain Craig Haas said he was asked to put together a list of surplus gear (deemed surplus because of date):

- Jackets: 4
- Pants: 6
- Boots: 21
- Helmets: 28

Board advised Captain Haas to submit a letter regarding the surplus items.

Maintenance Report (attached):

Lieutenant Dan Peterson reviewed report.

- Assistant Chief Lucas asked for time to review truck in executive session.
- Board asked Lt. Peterson about the radios on old 76. Lt. Peterson advised that they were sent out; two working radios currently on 76.
- 78—turbo fixed.

President's Report:

President Neil Timo welcomed Chief Prochnow back.

He has a letter of resignation from previous chief in his possession.

Old Business:

Mr. Buscaglia said he didn't get the third price on removing the striping and lights off Tahoe. He will finish that and let Board know.

New Business:

New recliners in rooms; old ones moved out—need to surplus sofas, recliners at Georgia. Freehold First Aid has old couches from district lounge; two recliners will get thrown out.

Motion made by Mr. Caruso to make old recliners and couches/sofas surplus—the ones at Georgia Road to be discarded and/or donate the couches to Freehold First Aid.

Second: Mr. Buscaglia

5-0 all in favor

Board thanked everyone for helping clean everything out.

Board then discussed auctioning 2008 Tahoe (as is)—decided to do a silent auction at next month's meeting. Must advertise; declare it excess property, no longer in use, schedule sale at auction.

Mr. Youssouf to prepare:

- Notice and Resolution declaring 2008 Chevrolet Tahoe excess property, no longer needed for public use, authorizing its sale at auction at the November 24th meeting at 7:30pm. Sealed bids received on that night.
- Notice and Invitation to Bidders for the purchase and installation of a Natural Gas Standby Generator at Smithburg Firehouse. Bids to be received on November 24th at 7pm.
- Notice and Invitation to Bidders for the purchase and installation of a Controlled Access System for district firehouse and George Road firehouse. Bids to be received at 6:30pm on November 24th.

Assistant Ken Lucas mentioned town allowing circus event at the Freehold mall. 10/30-11/3. Board discussed monetary compensation, asked if the company can do that. Mr. Youssouf advised that anyone could give a contribution.

Audience:

Ross asked to go into executive session.

Motion made by Mr. Buscaglia to go into executive session at 8:28pm.

Second: Mr. Joshi

5-0 all in favor

(Regular session back at 9:12pm)

Motion made by Mr. Joshi approving the Resolution Appointing John M. Carbone, Esq., Special Counsel.

Second: Mr. Buscaglia

5-0 all in favor

(Recess back into executive session at 9:25pm; regular session back at 9:49pm)

Motion made by Mr. Buscaglia to close meeting at 9:49pm.

Second: Mr. Joshi

5-0 all in favor

Respectfully submitted,

John Toutouchi, Secretary
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